

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF LOUISIANA
SHREVEPORT DIVISION

**STANDING ORDER REGARDING CLOSING CHAPTER 13 CASES IN THE
SHREVEPORT DIVISION OF THE WESTERN DISTRICT OF LOUISIANA**

IT IS HEREBY ORDERED that, effective, February 1, 2016, the following procedures shall apply for all Chapter 13 cases in the Western District of Louisiana, Shreveport Division:

- A. As soon as possible after the Chapter 13 Trustee is satisfied that the Debtor(s) has completed all required plan payments, the Chapter 13 Trustee shall file the **Chapter 13 Trustee's Notice of Plan Completion** (Exhibit A). This notice shall be served on the Debtor(s) and counsel for the Debtor(s).
- B. Not later than thirty (30) days after the Chapter 13 Trustee's Notice of Plan Completion has been filed, and if the Debtor(s) is eligible for a discharge under 11 U.S.C. § 1328, the Debtor(s) must file the **Chapter 13 Debtor's Certification Regarding Domestic Support Obligations and Section 522(q)** (Exhibit B). The failure to timely file this certification may result in the closing of the case without discharge.
- C. Once all estate bank statements, deposit slips, and canceled checks have cleared and been submitted, the Chapter 13 Trustee shall file the **Notice of Filing of Final Account** (Exhibit C). The Chapter 13 Trustee shall serve such notice on the Debtor(s), the Debtor(s)' attorney, all creditors per the mailing matrix, and all other parties in interest. Such notice shall provide a twenty-eight (28) day notice for any potential objections.

IT IS FURTHER ORDERED that this Standing Order explicitly rescinds the Standing Order Regarding Closing Post BAPCPA Chapter 13 Cases in the Shreveport and Monroe Divisions of the Western District of Louisiana, which was entered on August 10, 2009.

DATE: 1/4/2016



JEFFREY P. NORMAN
UNITED STATES BANKRUPTCY JUDGE

**UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF LOUISIANA
SHREVEPORT DIVISION**

Re:

Chapter 13 Case Number:

Debtors

CHAPTER 13 TRUSTEE'S NOTICE OF PLAN COMPLETION

TO THE HONORABLE UNITED STATES BANKRUPTCY JUDGE:

THE CHAPTER 13 TRUSTEE ("Trustee"), represents that the Debtors have attended a meeting of creditors and have made all payments to the Chapter 13 Trustee as required by the Order Confirming the Chapter 13 Plan and all approved modifications thereto.

The Trustee's Final Report and Account will be submitted when all payments to creditors on behalf of the Debtors have cleared and the account and the accounting are completed. The Trustee requests the case remain open pending the filing of the Trustee's Final Report and Account.

If the Debtors are eligible for a discharge pursuant to 11 U.S.C. § 1328, the Debtors must file the Chapter 13 Debtor's Certification Regarding Domestic Support Obligations and Section 522(q) within thirty (30) days of the entry of this notice. The failure to timely file the required certification may result in the closing of this bankruptcy case without discharge. Should the case be closed without discharge, the Debtors will be required to file a motion to reopen the case and pay the accompanying filing fee.

Respectfully Submitted: [DATE]

/s/ Lucy G. Sikes

Lucy G. Sikes, Trustee

CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing Chapter 13 Trustee's Notice of Plan Completion was sent by regular U.S. mail to [DEBTOR] and [DEBTOR'S COUNSEL] on [date].

/s/ Lucy G. Sikes

Lucy G. Sikes, Trustee

UNITED STATES BANKRUPTCY COURT

_____ District Of _____

In re _____
Debtor

Case No. _____

CHAPTER 13 DEBTOR'S CERTIFICATIONS REGARDING DOMESTIC SUPPORT OBLIGATIONS AND SECTION 522(q)

Part I. Certification Regarding Domestic Support Obligations (check no more than one)

Pursuant to 11 U.S.C. Section 1328(a), I certify that:

- I owed no domestic support obligation when I filed my bankruptcy petition, and I have not been required to pay any such obligation since then.
- I am or have been required to pay a domestic support obligation. I have paid all such amounts that my chapter 13 plan required me to pay. I have also paid all such amounts that became due between the filing of my bankruptcy petition and today.

Part II. If you checked the second box, you must provide the information below.

My current address: _____

My current employer and my employer's address: _____

Part III. Certification Regarding Section 522(q) (check no more than one)

Pursuant to 11 U.S.C. Section 1328(h), I certify that:

- I have not claimed an exemption pursuant to § 522(b)(3) and state or local law (1) in property that I or a dependent of mine uses as a residence, claims as a homestead, or acquired as a burial plot, as specified in § 522(p)(1), and (2) that exceeds \$155,675* in value in the aggregate.
- I have claimed an exemption in property pursuant to § 522(b)(3) and state or local law (1) that I or a dependent of mine uses as a residence, claims as a homestead, or acquired as a burial plot, as specified in § 522(p)(1), and (2) that exceeds \$155,675* in value in the aggregate.

* Amounts are subject to adjustment on 4/01/16, and every 3 years thereafter with respect to cases commenced on or after the date of adjustment.

Part IV. Debtor's Signature

I certify under penalty of perjury that the information provided in these certifications is true and correct to the best of my knowledge and belief.

Executed on _____
Date

Debtor

EXHIBIT C

UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF LOUISIANA
SHREVEPORT DIVISION

IN RE:

§
§
§
§
§

[party name]

Case Number: [number]

Debtor

Chapter [number]

NOTICE OF FILING OF FINAL ACCOUNT

Notice is hereby given that the debtor(s) have completed the payments due to the Trustee under the confirmed plan. The Standing Chapter 13 Trustee submits the estate has been fully administered and has, therefore, filed a Final Report and Account (a copy of which is available for examination at the Clerk's Office of the United States Bankruptcy Court) and is prepared to close this case pursuant to 11 USC §350(a), 11 USC §1302(b)(1) and Bankruptcy Rule 5009.

NOTICE IS HEREBY GIVEN that the Trustee's Final Report and Account **SHALL** be approved, the Trustee discharged and this case closed, as set forth above; **UNLESS**, written objection is filed thereto with the Bankruptcy Clerk of Court, Suite 2201, U. S. COURTHOUSE, 300 FANNIN STREET, SHREVEPORT, LOUISIANA, 71101, and notice thereof given to the Trustee, the Debtors and the Debtors' counsel. **TO BE CONSIDERED** any such objection **MUST** be filed with the Clerk and noticed as set forth herein within twenty-eight (28) days of the date the Chapter 13 Trustee certifies she mailed this Notice (see **CERTIFICATE OF MAILING** below for date). If any objection is timely filed and noticed, the objecting party will be notified by the Trustee of the date, time and place of the Court hearing on the objection.

/s/ Lucy G. Sikes
CHAPTER 13 TRUSTEE

P. O. BOX 1770
Shreveport, LA 71166

CERTIFICATE OF MAILING

I hereby certify that a copy of this Notice was mailed by U.S.P.S. this [DATE] to the Debtors, Debtors's Attorney, all creditors per the mailing matrix, and all parties requesting notice.

/s/ Lucy G. Sikes
CHAPTER 13 TRUSTEE

P. O. BOX 1770
Shreveport, LA 71166