

**UNITED STATES BANKRUPTCY COURT  
WESTERN DISTRICT OF LOUISIANA**

**IN RE:**

Mandatory Form Chapter 13 Plan

§  
§  
§  
§  
§

GENERAL ORDER 2021-4

**GENERAL ORDER ADOPTING REVISED AND  
AMENDED MANDATORY FORM CHAPTER 13 PLAN  
(Effective December 1, 2021)**

**Background**

A. Bankruptcy Rule 3015(c) provides, in part: “If there is an Official Form for a plan filed in a chapter 13 case, that form must be used unless a Local Form has been adopted in compliance with Rule 3015.1.” Fed. R. Bankr. P. 3015(c). An Official Form was adopted effective December 1, 2017. *See* Official Form B113.

B. In accordance with Fed. R. Bankr. P. 3015.1, the Bankruptcy Court for the Western District of Louisiana (“District”) developed and adopted a Local Form, which has been in use in all divisions of this District since December 1, 2017. *See* Standing Order Adopting Mandatory Form Chapter 13 Plan Effective 12/1/2017 dated November 30, 2017 and Amended and Restated Standing Order Adopting Mandatory Form Chapter 13 Plan dated May 29, 2018.

C. Given the multi-year use of the Local Form, in early 2021, the bankruptcy judges of this District requested comments from the bankruptcy practitioners with respect to suggested revisions and changes to the Local Form. In response to this request, the Court received comments from practitioners from every division of this District.

D. Based on their experience with the Local Form, the bankruptcy judges of this District also noted certain revisions that should be made to the Local Form.

E. After giving due consideration to all of the suggested revisions, the judges of this District prepared a revised and restated local form, which was subjected to public notice and comment as required by Fed. R. Bankr. P. 3015.1(a).

F. The purpose of this General Order is to officially adopt the revised and restated local form and mandate its use in all chapter 13 cases filed on or after December 1,

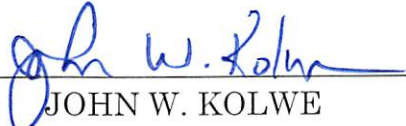
2021 in this District (a copy of the revised and restated Local Form is attached to this General Order as Exhibit "A").

Order

**THEREFORE, IT IS ORDERED THAT:**

1. The revised and restated Local Form attached to this General Order as Exhibit "A" is hereby adopted for use by all chapter 13 debtors in all cases filed in this District on or after December 1, 2021, and in all chapter 13 cases pending in this District as of that date;
2. The Local Form must be utilized by debtors for all original plans, plan amendments, and plan modifications;
3. No other form is authorized for use in this District, and debtors are prohibited from altering the Local Form;
4. The Local Form must be served in accordance with LBR 3015-1;
5. All amended or modified plans must be clearly designated as such and must identify the section or sections of the Local Form which are being changed, and provide the reasons for such changes as indicated in the Local Form; and
6. This General Order is effective December 1, 2021 and abrogates all prior orders in this District adopting a form plan or plans.

DATED: November 19, 2021

  
\_\_\_\_\_  
JOHN W. KOLWE  
UNITED STATES BANKRUPTCY JUDGE

Debtor(s): \_\_\_\_\_  
\_\_\_\_\_

Case Number: \_\_\_\_\_

United States Bankruptcy Court for the Western District of Louisiana: \_\_\_\_\_ Division

## Chapter 13 Plan – Western District of Louisiana

12/2021

Check here if this is an amended plan and list the plan sections that have changed and the reason for the change:  
\_\_\_\_\_  
\_\_\_\_\_

### Part 1: Notices

**To Debtors:** This form sets out options that may be appropriate in some cases, but the presence of an option on the form does not indicate that the option is appropriate in your circumstances or that it is permissible in your judicial division. Plans that do not comply with local rules and judicial rulings may not be confirmable.

*In the following notice to creditors, you must check each box that applies.*

**To Creditors:** Your rights may be affected by this plan. Your claim may be reduced, modified, or eliminated.

You should read this plan carefully and discuss it with your attorney if you have one in this bankruptcy case. If you do not have an attorney, you may wish to consult one.

If you oppose the plan's treatment of your claim or any provision of this plan, you or your attorney must file an objection to confirmation at least 14 days before the date set for the hearing on confirmation, unless otherwise ordered by the Bankruptcy Court. The Bankruptcy Court may confirm this plan without further notice if no objection to confirmation is filed. See Bankruptcy Rule 3015 and LBR 3015-1. In addition, you may need to file a timely proof of claim in order to be paid under any plan.

The following matters may be of particular importance. *Debtors must check one box on each line to state whether or not the plan includes each of the following items. If an item is checked as "Not Included" or if both boxes are checked, the provision will be ineffective if set out later in the plan*

A limit on the amount of a secured claim, set out in Section 3.2, which may result in a partial payment or no payment at all to the secured creditor.	<input type="checkbox"/> Included	<input type="checkbox"/> Not Included
Avoidance of a judicial lien or nonpossessory, nonpurchase-money security interest, set out in Section 3.4.	<input type="checkbox"/> Included	<input type="checkbox"/> Not Included
Nonstandard provisions, set out in Part 9.	<input type="checkbox"/> Included	<input type="checkbox"/> Not Included

### Part 2: Plan Payments and Length of Plan

**2.1 Applicable commitment period.** The applicable commitment period per Form 122C-1 is \_\_\_ years.

**2.2 Regular plan payments.** Beginning no later than 30 days after the date the petition was filed, debtor(s) will make regular payments to the trustee for a total of \_\_\_ months as follows:

\$ \_\_\_\_\_ per month for \_\_\_ months  
[and \$ \_\_\_\_\_ per month for \_\_\_ months.] *Insert additional lines if needed.*

If this is an amended plan, provide the following: \$ \_\_\_\_\_ in regular payments have been paid for the first \_\_\_ months of this plan.

If fewer than 60 months of payments are specified, additional monthly payments will be made to the extent necessary to make the payments to creditors specified in this plan.

**2.3 Source of regular payments.** Regular payments to the trustee will be made pursuant to a payroll deduction order unless otherwise excused by the trustee or the Bankruptcy Court.

**2.4 Income tax returns and refunds.** During the pendency of this case, Debtor(s) will: (i) timely file all required income tax returns and (ii) provide the

Debtor(s): \_\_\_\_\_

Case Number: \_\_\_\_\_

trustee with a copy of those returns within 10 days of filing. Debtor(s) will also pledge income tax refunds to the plan as follows:

**2.5 Additional Payments (in addition to 2.2 above).**

Check all that apply.

- None.** If "none" is checked, the rest of § 2.5 need not be completed or reproduced.
- Proceeds of causes of action.** Debtor(s) pledge 50% (or until all allowed unsecured claims are paid in full) of the net recovery from all pre- and post-petition causes of action, liquidated or unliquidated, unless otherwise ordered by the Court after notice and hearing.
- Other Payments.** Debtor(s) will make additional payment(s) to the trustee from other sources as specified below (describe the source, amount, and date of each anticipated payment):

**Part 3: Treatment of Secured Claims**

**3.1 Maintenance of payments and cure of default on claims secured by real estate, if any.** (This Section should list secured claims to which § 1322(b)(3) or (5) of the Code is applicable.)

Check one:

- None.** If "None" is checked, the rest of § 3.1 need not be completed or reproduced.
- Maintenance of ongoing contractual payments and cure of default, if any.** The debtor(s) will maintain the ongoing contractual installment payments on the secured claims listed below, with any changes required by the applicable contract and noticed in conformity with any applicable rules. These payments will be disbursed by either the trustee, the debtor(s) or a third party, as specified below. Any existing arrearage on a listed claim will be paid in full through disbursements by the trustee, with interest, if any, as may be stated below.

Name of Creditor	Collateral	Ongoing contractual installment payment (including escrow)	Amount of arrearage (if any)
_____	_____ <input type="checkbox"/> Check if Principal Residence	\$ _____ Disbursed by: <input type="checkbox"/> Trustee <input type="checkbox"/> Debtor(s) <input type="checkbox"/> Third Party – provide name and relationship to debtor: _____	\$ _____ <input type="checkbox"/> Pre-petition <input type="checkbox"/> Post-petition For post-petition arrearages, list the monthly payments that were missed: _____ _____
_____	_____ <input type="checkbox"/> Check if Principal Residence	\$ _____ Disbursed by: <input type="checkbox"/> Trustee <input type="checkbox"/> Debtor(s) <input type="checkbox"/> Third Party – provide name and relationship to debtor: _____	\$ _____ <input type="checkbox"/> Pre-petition <input type="checkbox"/> Post-petition For post-petition arrearages, list the monthly payments that were missed: _____ _____
		If disbursed by trustee, ongoing installment payments begin: _____	_____
		If disbursed by trustee, ongoing installment payments begin: _____	_____

Insert additional rows as needed.

**The following terms apply to all secured claims listed in Section 3.1 of this plan:**

**Effect of Proof of claim:** Unless otherwise ordered by the court, the amounts listed on an allowed proof of claim under Bankruptcy Rule 3002(c) control over any contrary amounts listed above as to the ongoing installment payment and arrearage.

Debtor(s): \_\_\_\_\_

Case Number: \_\_\_\_\_

**Effect of granting relief from the automatic stay.** If relief from the automatic stay is ordered as to any item of collateral listed in this paragraph 3.1, then, unless otherwise ordered by the court, all payments under this paragraph as to that collateral will cease, and all secured claims based on that collateral will no longer be treated by the plan.

**Notice of payment change:** If the trustee is making the ongoing contractual installment payment, and unless otherwise ordered by the court, the trustee may, but is not required to, change the amount of the payment pursuant to notices of payment changes filed by the lienholder which have not been objected to and when such change will not underfund the plan or violate § 1325(a)(4) of the Code.

**3.2 Request for valuation of security, payment of fully secured claims, and modification of undersecured claims.**

Check one:

**None.** If "None" is checked, the rest of § 3.2 need not be completed or reproduced.

The remainder of this paragraph will be effective only if the applicable box in Part 1 of this plan is checked.

**The debtor(s) request that the court determine the value of the secured claims listed below, as follows:**

**Non-governmental secured claims.** For each non-governmental secured claim listed below, the debtor(s) state that the amount to be paid by the Trustee to the creditor as secured is set out in the column headed "Amount of secured claim." For each listed secured claim, the Amount of secured claim will be paid in full with interest at the rate stated below until the Amount of secured claim or the secured amount set forth in a proof of claim filed by the secured creditor, whichever is less, has been paid in full.

**Secured claims of governmental units.** For secured claims of governmental units, unless otherwise ordered by the court, the value of a secured claim listed in a proof of claim filed in accordance with the Bankruptcy Rules controls over any contrary amount listed below.

Name of Creditor	Amount of creditor's total claim	Collateral description	Value of collateral	Amount of secured claim	Interest rate
_____	\$ _____	_____	\$ _____	\$ _____	_____ %
_____	\$ _____	_____	\$ _____	\$ _____	_____ %
_____	\$ _____	_____	\$ _____	\$ _____	_____ %

Insert additional rows as needed.

**The following terms apply to all secured claims listed in Section 3.2 of this plan:**

**Effect of granting relief from the automatic stay.** If relief from the automatic stay is ordered as to any item of collateral listed in this paragraph 3.2, then, unless otherwise ordered by the court, all payments under this section as to that collateral will cease, and all secured claims based on that collateral will no longer be treated by the plan.

**Treatment of allowed claim in excess of amount of secured claim.** The portion of any allowed claim that exceeds the amount listed in this Section 3.2 in the column headed Amount of secured claim will be treated as an unsecured claim under Part 5 of this plan. Any proof of claim filed with a secured value of \$0.00 may be treated as an unsecured claim under Part 5 of this plan. Unless otherwise ordered by the court, the amount of the creditor's total claim listed on the proof of claim controls over any contrary amounts listed in this Section 3.2.

**Lien Retention.** The holder of any claim listed in this Section 3.2 as having value in the column headed Amount of secured claim will retain the lien on the property interest of the debtor(s) or the estate(s) until the earlier of: (a) payment of the underlying debt determined under nonbankruptcy law, or (b) discharge of the underlying debt under 11 U.S.C. § 1328, at which time the lien will terminate and be released by the creditor.

**3.3 Secured claims excluded from 11 U.S.C. § 506 (11 U.S.C. §1325(a)(hanging paragraph) - 910 day Car Claim or 365 day Personal Property).**

Check one.

**None.** If "None" is checked, the rest of § 3.3 need not be completed or reproduced.

**Claims excluded from § 506 of the Code.** The claims listed below were either: (1) Incurred within 910 days before the petition date and secured by a purchase money security interest in a motor vehicle acquired for the personal use of the debtor(s), or (2) Incurred within 1 year of the petition date and secured by a purchase money security interest in any other thing of value. These claims will be paid in full under the plan with interest at the rate stated below. These claims are not subject to valuation and will be paid in full under the plan at the interest rate stated below until the Amount of Claim as set forth below has been paid in full. Should the proof of claim be less than the Amount of Claim provided for in the plan the lesser amount will be paid. These payments will be disbursed by the trustee.

Name of Creditor	Collateral description	Amount of secured claim	Interest rate
_____	_____	\$ _____	_____ %
_____	_____	\$ _____	_____ %
_____	_____	\$ _____	_____ %

Insert additional rows as needed.

Debtor(s): \_\_\_\_\_

Case Number: \_\_\_\_\_

**The following terms apply to all secured claims listed in Section 3.3 of this plan:**

**Effect of granting relief from the automatic stay.** If relief from the automatic stay is ordered as to any item of collateral listed in this Section 3.3, then, unless otherwise ordered by the court, all payments under this paragraph as to that collateral will cease, and all secured claims based on that collateral will no longer be treated by the plan.

**Lien Retention.** The holder of any claim listed in this Section 3.3 as having value in the column headed *Amount of secured claim* will retain the lien on the property interest of the debtor(s) or the estate(s) until the earlier of: (a) payment of the underlying debt determined under nonbankruptcy law, or (b) discharge of the underlying debt under 11 U.S.C. § 1328, at which time the lien will terminate and be released by the creditor.

**3.4 Lien Avoidance.**

*Check one.*

**None.** If "None" is checked, the rest of § 3.4 need not be completed or reproduced.

*The remainder of this paragraph will be effective only if the applicable box in Part 1 of this plan is checked.*

**Avoidance of Liens.** The judicial liens or nonpossessory, nonpurchase money security interests securing the claims listed below impair exemptions to which the debtor(s) would have been entitled under 11 U.S.C. § 522(b). Said lien or security interest will be avoided only pursuant to any supplemental Motion filed by the debtor(s) herein; confirmation of this plan alone will not have any effect on the lien or security interest. To the extent a lien or security interest is avoided by such separate motion, then the amount of the judicial lien or security interest that is avoided will be treated as an unsecured claim in Part 5 to the extent allowed. If more than one lien is to be avoided, provide the information separately for each lien.

Name of Creditor	Collateral description	Amount of claim to be avoided by motion
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

*Insert additional rows as needed.*

**3.5 Surrender of collateral.**

*Check one.*

**None.** If "None" is checked, the rest of § 3.5 need not be completed or reproduced.

**Surrender of collateral.** The debtor(s) elect to surrender to each creditor listed below the collateral that secures the creditor's claim. The debtor(s) request that upon confirmation of this plan the stay under 11 U.S.C. § 362(a) be terminated as to the collateral only and that the stay under § 1301 be terminated in all respects. Any allowed unsecured claim resulting from the surrender of the collateral will be treated in Part 5 below.

Name of Creditor	Collateral	Value
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

*Insert additional rows as needed.*

**Part 4: Treatment of Fees and Priority Claims**

**4.1 General.** Trustee's fees and all allowed priority claims, including domestic support obligations other than those treated in § 4.4, will be paid in full without post-petition interest.

**4.2 Trustee's fees.** Trustee's fees are governed by statute and may change during the course of the case but are estimated to be 10% of plan payments.

**4.3 Debtor's Attorney's Fees.**

*Check One*

Counsel has elected to be paid the fixed ("no-look") fee as authorized in the Western District of Louisiana.

Counsel for debtor will submit an application for compensation and reimbursement of expenses in accordance with 11 U.S.C. § 330(a) and the applicable Bankruptcy Rules and Local Bankruptcy Rules for the Western District of Louisiana (the application should be noticed for hearing on the same day as the hearing on confirmation of this plan).

Debtor(s): \_\_\_\_\_

Case Number: \_\_\_\_\_

Based on the election above, the Debtor's attorney's fees are as follows:

(i) Fees for services through original confirmation:

Attorney's Name	Total Fees	Fees Debtor paid pre-petition	Fees to be paid through the plan
	\$	\$	\$

(ii) Fees for services after original confirmation:

Attorney's Name	Description of Service*	Fee for Service	Fees to be paid through the plan
		\$	\$

*Insert additional rows as needed.*

\*The "Description of Service" column should correspond to those allowed to be compensated under the court's order on fixed fees, or, if counsel has elected to submit a fee application, it should briefly describe the services for which counsel is seeking compensation.

The allowance of the requested attorney's fees and the timing of the allowance are subject to the approval of the court.

**4.4 Priority claims other than attorney's fees and those treated in § 4.5.**

*Check one.*

None. If "None" is checked, the rest of § 4.4 need not be completed or reproduced.

The debtor estimates the total amount of other priority claims to be as follows:

Domestic Support Obligations other than those provided for in 4.5 below:

Claimant	Nature of Claim	Amount
_____	_____	\$ _____

*Insert additional rows as needed.*

Ongoing Domestic Support Obligations shall be disbursed by debtor.

All other unsecured priority claims including tax claims shall be disbursed by trustee as follows:

Claimant	Nature of Claim	Amount
_____	_____	\$ _____

*Insert additional rows as needed.*

**4.5 Domestic Support Obligations assigned or owed to a governmental unit and paid less than full amount.**

*Check one.*

None. If "None" is checked, the rest of § 4.5 need not be completed or reproduced.

The allowed priority claims listed below are based on a domestic support obligation that has been assigned to or is owed to a governmental unit and will be paid less than the full amount of the claim under 11 U.S.C. § 1322(a)(4). This plan provision requires that payments in § 2.1 be for a term of 60 months; see 11 U.S.C. § 1322(a)(4).

Debtor(s): \_\_\_\_\_

Case Number: \_\_\_\_\_

Name of Creditor \_\_\_\_\_ Amount of Claim to Be Paid

\_\_\_\_\_ \$ \_\_\_\_\_

Disbursed by:
 Trustee
 Debtor(s)
 Third Party (Name & Relationship to Debtor(s): \_\_\_\_\_)

\_\_\_\_\_ \$ \_\_\_\_\_

Disbursed by:
 Trustee
 Debtor(s)
 Third Party (Name & Relationship to Debtor(s): \_\_\_\_\_)

Insert additional rows as needed.

4.6 Supplement to Paragraphs 4.4 and 4.5.

For Trustee disbursed claims, to the extent that a proof of claim is filed for an amount less than the amount provided for in Paragraphs 4.4 and 4.5, the Trustee shall pay the lesser amount contained in the proof of claim.

Part 5: Treatment of Nonpriority Unsecured Claims

5.1 Nonpriority unsecured claims not separately classified.

Allowed nonpriority unsecured claims that are not separately classified will be paid pro rata. Unsecured nonpriority unsecured debts to which a timely proof of claim is filed will be allowed unless objected to. All nonpriority debts on schedule E/F, and unsecured and undersecured debts on schedule D, are incorporated herein by reference.

Based upon the scheduled unsecured and undersecured claims in the amount of \$ \_\_\_\_\_, it is anticipated unsecured creditors will be paid approximately \$ \_\_\_\_\_, which is approximately \_\_\_\_\_ percent of their respective claims. However, the amount paid on any claim may vary depending on the actual filed and allowed claims.

If the estate of the debtor(s) were liquidated under chapter 7, nonpriority unsecured claims would be paid no less than \$ \_\_\_\_\_. Payments on allowed nonpriority unsecured claims will be made in at least this amount.

5.2 Other separately classified nonpriority unsecured claims.

Check one.

None. If "None" is checked, the rest of § 5.2 need not be completed or reproduced.

The nonpriority unsecured allowed claims listed below are separately classified and will be treated as follows:

Table with 4 columns: Name of Creditor, Basis for separate classification and treatment, Amount to be paid on the claim, Interest rate (if applicable). Rows include \$ and % values.

Insert additional rows as needed.

Part 6: Executory Contracts, Unexpired Leases, and Unmodified Secured Debts paid per contract

6.1 The executory contracts, unexpired leases, and Unmodified Secured Debts paid per contract listed here are assumed and will be treated as specified. All other executory contracts and unexpired leases are rejected.

Check one.

None. If "None" is checked, the rest of § 6.1 need not be completed or reproduced.



Debtor(s): \_\_\_\_\_

Case Number: \_\_\_\_\_

**Assumed items or Direct Pay Unmodified Secured Debts.** Current installment payments will be disbursed either by the trustee or directly by the debtor, as specified below, subject to any contrary court order or rule. Arrearage payments will be disbursed by the trustee.

Name of Creditor	Property description	Current installment payment	Amount of arrearages to be paid (if any)	Number of Installments Remaining
_____	_____	\$ _____	\$ _____	_____
Disbursed by:				
<input type="checkbox"/> Trustee				
<input type="checkbox"/> Debtor(s)				
<input type="checkbox"/> Third Party (Name & Relationship to Debtor(s): _____)				
_____	_____	\$ _____	\$ _____	_____
Disbursed by:				
<input type="checkbox"/> Trustee				
<input type="checkbox"/> Debtor(s)				
<input type="checkbox"/> Third Party (Name & Relationship to Debtor(s): _____)				

*Insert additional rows as needed.*

**Part 7: Vesting of Property of the Estate**

7.1 Property of the estate will vest in the debtor(s) upon entry of discharge or dismissal.

**Part 8: Other Plan Provisions**

8.1 **Adequate Protection Payments.** Debtor(s) will pay adequate protection payments and/or lease payments as scheduled below to the trustee.

Name of Creditor	Collateral	Adequate Protection Payment
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

*Insert additional rows as needed.*

8.2 **Changed Circumstances.** Debtor(s) shall fully and timely disclose to the trustee any change in income, marital status, domestic support obligation, employment, address, or financial recovery to which debtor(s) become entitled, including without limitation, claims for personal injury, employment, worker's compensation, unemployment compensation, inheritance, life insurance, lottery proceeds, or property settlements. These funds shall be treated upon motion by trustee, debtor(s), or any party in interest.

8.3 **Confirmation order controls.** To the extent there is any conflict between this Chapter 13 Plan and the Confirmation Order, the Confirmation Order shall control.

**Part 9: Nonstandard Plan Provisions**

If "none" is checked, the rest of Part 9 need not be completed or reproduced.

*Under Bankruptcy Rule 3015(c), nonstandard provisions must be set forth below. A nonstandard provision is a provision not otherwise included in the Official Chapter 13 Plan Form for the Western District of Louisiana or deviating from it. Nonstandard provisions set out elsewhere in this plan are ineffective.*

The following plan provisions will be effective only if there is a check in the box "Included" in Part 1 of this plan.

Debtor(s): \_\_\_\_\_  
\_\_\_\_\_

Case Number: \_\_\_\_\_

**Part 10: Signatures**

\_\_\_\_\_  
Signature of Attorney for Debtor(s)

Date: \_\_\_\_\_

\_\_\_\_\_  
Debtor

Date: \_\_\_\_\_

\_\_\_\_\_  
Joint Debtor

Date: \_\_\_\_\_

**Signature(s) of Debtor(s) (required if not represented by an attorney; otherwise optional)**

**By filing this document, the Attorney for Debtor(s) or Debtor(s) themselves, if not represented by an attorney, also certify(ies) that the wording and order of the provisions in this Chapter 13 Plan are identical to those contained in Official Chapter 13 Plan Form for the Western District of Louisiana, other than any nonstandard provisions included in Part 9.**