



UNITED STATES BANKRUPTCY COURT WESTERN DISTRICT OF LOUISIANA

NOTICE

Bankruptcy Noticing Center Improvements Regarding Undeliverable Addresses

The court uses the Bankruptcy Noticing Center (BNC) to mail notices, but the BNC can only do so if an address is valid. If an address is not valid, the United States Postal Service treats this as sending mail to an undeliverable address. The BNC bypasses notices with undeliverable addresses from printing and mailing. The BNC or the court provides notification to the debtor's attorney or pro se debtor when a notice to an intended recipient on the mailing list is bypassed as undeliverable.

Previously, you received printed and mailed BNC undeliverable notices associated with the court's issuance of the §341 notice and other notices through the United States Mail. **Notifications of undeliverable addresses for all notices transmitted to the BNC are now sent to your primary e-mail address on file with the court.** You will no longer receive paper bypass notices mailed by the BNC. The BNC began this practice on February 28, 2011.

Upon receipt of a notice regarding an undeliverable address, the correct address should be filed with the court. The notice form received from the BNC may be used to file the change of an address. It should be completed to include the updated address, signed and dated, and filed with the court using the filing event **Change of Address Notice**. This event is located in CM/ECF under Bankruptcy, Action Upon A Case, and Notices. A sample of the undeliverable notice is attached for your reference.

SAMPLE BNC NOTICE REGARDING UNDELIVERABLE MAIL

TO THE DEBTOR/DEBTOR'S ATTORNEY:

The attachment could not be mailed to the notice recipient(s) listed below because the United States Postal Service (USPS) has determined that those addresses in the case mailing list are undeliverable.

Please be advised that dischargeability of a debt may be affected if a creditor fails to receive certain notices. You should determine whether an address should be updated.

NOTE: No further notices will be mailed to the notice recipient(s) listed below, if the USPS continue to designate the address as undeliverable, until the address is updated in accordance with local court policy, which may allow for use of this form, a separate notice of change of address, and/or an amended schedule. **THIS FORM CANNOT BE USED TO ADD A NEW CREDITOR NOT PREVIOUSLY LISTED ON YOUR SCHEDULES.**

If this form is used by your court in place of filing a separate notice of change of address and/or an amended schedule: 1) determine the updated address and send the attachment to each recipient below; 2) list each updated address below; 3) sign and date the form; and 4) file this form with the court.

UNDELIVERABLE ADDRESS: CREDITOR NAME, CREDITOR ADDRESS, CITY, STATE, AND ZIP CODE

Reason Undeliverable: Forwarding order with USPS expired.

No forwarding address available.

THE UPDATED ADDRESS PROVIDED IS:

Signature of Debtor or Debtor's Attorney

Date

The Bankruptcy Noticing Center does not respond to messages regarding bypass notification. Please contact the U.S. Bankruptcy Court where the case is pending with questions or comments.