



## United States Bankruptcy Court Western District of Louisiana Intern/Extern Opportunities

The United States Bankruptcy Court for the Western District of Louisiana regularly seeks undergraduate students interested in participating in its Internship Program. The program provides students interested in the legal field an opportunity to observe first-hand the workings of the federal judicial system. Internships are available in Shreveport, Alexandria, and Lafayette. The internship combines educational and work experience in the Bankruptcy Court's Office. Although these positions are unpaid, students may be able to arrange school credit for this experience. Activities include:

- Attending court proceedings, confirmation hearing, and creditor and debtor meetings.
- Exposure to electronic filing of cases and records management.
- Data entry, scanning and performing various clerical functions in the office.
- Research data and assists with projects in various departments.
- Other duties as assigned.

Students of Law, Public Policy, Public Administration, Political Science, Political Economy, and Government are encouraged to apply. The Clerk's Office offers a professional environment and a strong introduction to the judicial process. Please email your cover letter and resume to the email address below.

U.S. Bankruptcy Court  
Western District of Louisiana  
Attn: Human Resources  
300 Fannin St., Suite 2201  
Shreveport, LA 71101  
Email: [lawbhr@lawb.uscourts.gov](mailto:lawbhr@lawb.uscourts.gov).