

Request for Quotations (Product & Services)  
Open Market  
Lowest Price, Technically Acceptable

2<sup>nd</sup> AMENDED Request for Quotation

Request Date: 03/04/2021

To: Whom may be interested.

**Special Notes:**

This is a request for **Open Market Pricing**.

The United States Bankruptcy Court, Western District of Louisiana, will be replacing the carpet within their office located at 300 Fannin Street, Suite 2201, Shreveport, LA 71101.

You may schedule a walk through of the offices for the purpose of measuring and reviewing the work areas where carpet is to be installed by contacting, Troy Moses, at (318 934-4821) to schedule an appointment.

We are requesting all quotes be received on or before **(5:00 PM on April 9, 2021)** local time. Scope of work is attached for your review with our requirements.

**A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.**

Quotes and questions concerning this RFQ should be addressed to Troy Moses at United States Bankruptcy Court, Western District of Louisiana, 300 Fannin Street, Suite 2201, Shreveport, LA 71101. (318-934-4821), and (troy\_moses@lawb.uscourts.gov).

Sincerely,



Troy Moses

Contracting Officer

Note: Amendment is to extend date from March 25, 2021 to April 9, 2021 to submit quotes. This is due to noticing and advertising requirements.

## **SCOPE OF WORK**

### **Shreveport Bankruptcy Clerk's Office – Carpet Project**

Court is seeking to replace the existing carpet and cove base in the bankruptcy clerk's office and training room located outside of the clerk's office.

The existing carpet will need to be removed, any excess glue will need to be scraped, removed, and the floor properly prepped for new carpet.

Existing furniture will need to be removed from the offices or raised to allow for carpet squares to be adequately glued and placed under the furniture. Some furniture is attached to office walls and may need to be removed.

Existing cubicles will need to be raised for adequate gluing and placement of the new carpet squares.

Training room tables are ganged together, dismantling and reassemble may be required.

All existing carpet will need to be removed from premises and not placed in the building dumpster.

Beginning to completion of project time frames must be agreed and adhered to.

All work is to be performed during regular business hours, 8:00 AM to 5:00 PM, Monday through Friday, excluding holidays. Weekend scheduling available upon request, need, and availability of staff with 24 hour notice.

All furniture should be properly covered if any sanding and or dust particles are expected during carpet and/or glue removal.

All materials are to be supplied by the contractor.

Daily Cleaning of the work area is required.

Payment of invoice upon completion and acceptance of work. No partial payments will be made.

Deliverables:

Carpet Selection - TBD

Carpet adhesive – Low odor required

Cove base – color selection TBD

Allowable Threshold: Carpet tile \$35.00 square yard (exclusive of delivery and demolition of existing carpet).

NOTES:

**U.S. COURTS DESIGN GUIDE REQUIRES THE FOLLOWING FOR CARPET:**

**Commercially branded nylon with soil-hiding characteristics.**

**Medium Color Range.**

**Dye lots adequate to meet open area layout sizes.**

**Long-term appearance retention ratings of 3.0 for heavy traffic per the Carpet and Rug Institute (CRI).**

**Tuft bind of loop pile carpets shall be 20 pounds for heavy wear areas.**

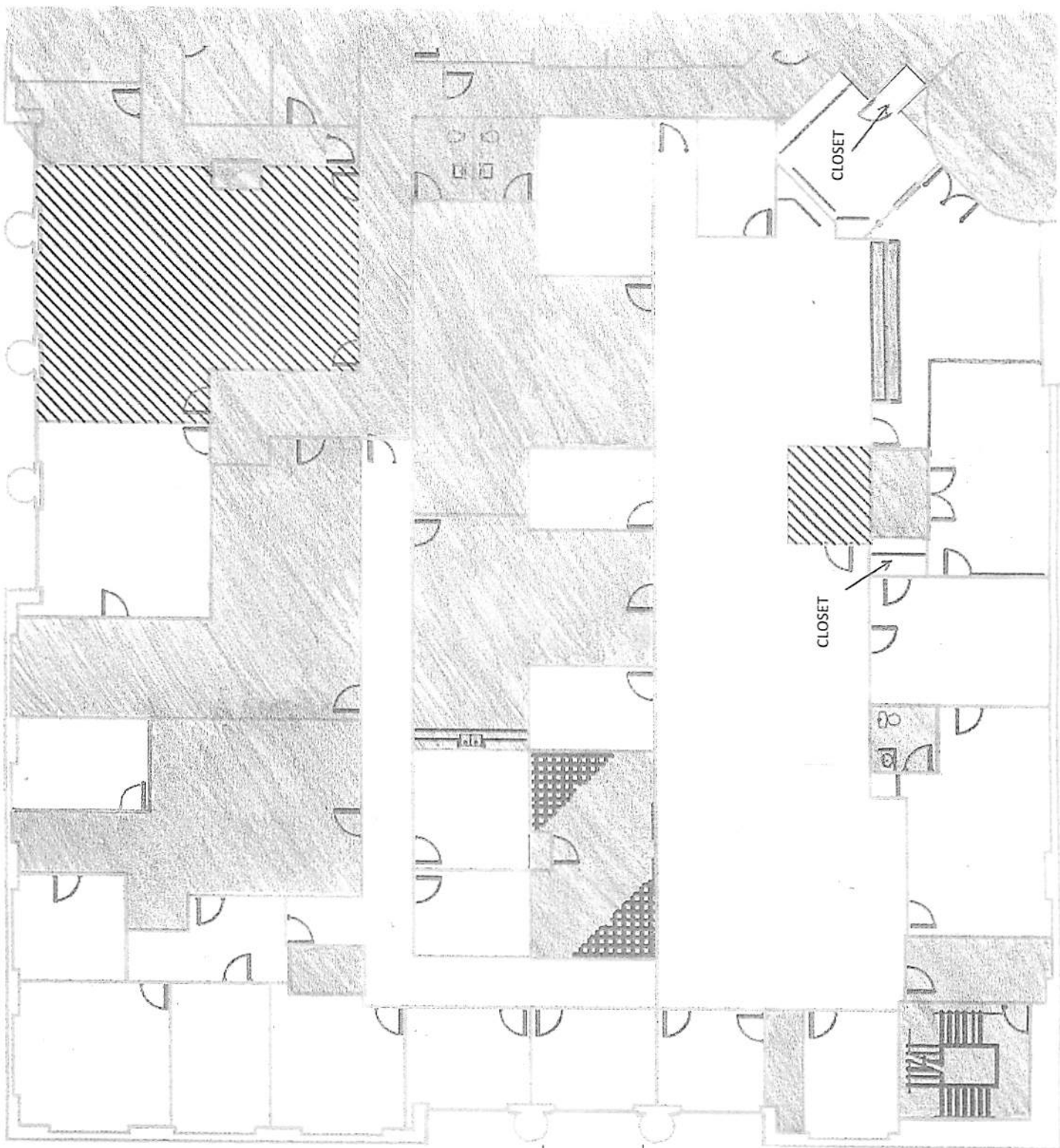
**Density of 4,000 threads per inch and shall adhere to the CRI's appearance retention rating guidelines for foot traffic per ASTM-5252 Hexapad.**

**THE SERVICE CONTRACT LABOR ACT APPLIES FOR THESE SERVICES. THE DEPARTMENT OF LABOR WAGE DETERMINATION IS ATTACHED TO THIS PROPOSAL AND WILL BE INCLUDED IN THE AWARD.**

**Required background checks conducted through our office is mandatory for any contractor/employee working on site.**

**COVID-19 Requirements: Facemask are required at all times while employees are in the Federal Courthouse.**

**CARPET IS TO BE REPLACED USING LIKE EXISTING CARPET TILES THROUGHOUT  
CLERKS OFFICE, AND EXTERNAL TRAINING ROOM. IN ATTACHED DIAGRAM,  
SHADED AREAS ARE NOT BE RE-CARPETED, OR IS VCT OR CERAMIC TILE, OR  
IS UTILITY SPACE, OR IS OUTSIDE THE COURTS SPACE**



SHADED AREAS ARE NOT  
TO BE RE-CARPETED, OR  
IS TILE OR IS OUTSIDE  
COURT SPACE

BANKRUPTCY CLERK'S OFFICE  
2<sup>ND</sup> FLOOR SUITE 2201  
SHREVEPORT, LA ( LA0098ZZ )

## APPLICABLE JUDICIARY TERMS AND CONDITIONS

### 1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

(end)

### 2. The following Judiciary clauses, that the Contracting Officer has indicated are applicable, are incorporated in this contract by reference:

☒ Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)

☒ Clause 3-160 Service Contract Act of 1965

☒ Clause 3-175 Fair Labor Standards Act and Service Contract Act - Price Adjustment (Multiple Year and Option Contracts) (JUN 2012)

☒ Clause 6-20 Insurance - Work on or Within a Judiciary Facility (APR 2011)

☐ Clause 7-55 Contractor Use of Judiciary Networks (JUN 2014)

☐ Clause 7-65 Protection of Judiciary Buildings, Equipment and Vegetation (APR 2013)

☐ Clause 7-115 Availability of Funds (JAN 2003)

### 3. The following full text clauses are incorporated if the Contracting Officer has marked them as applicable (X):

☐ Clause 2-90C Option to Extend Services (APR 2013)

The judiciary may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The contracting officer may exercise the option by written notice to the contractor no later than \_\_\_\_\_ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*.

(end)

☐ Clause 2-90D Option to Extend the Term of the Contract (APR 2013)

(a) The judiciary may extend the term of this contract by written notice to the contractor no later than \_\_\_\_\_ calendar days prior to the contract's current expiration date *[insert the period of time within which the contracting officer may exercise the option]*; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least \_\_\_\_\_ calendar days [60 days unless a different number of days is inserted] before the contract expires. The preliminary notice does not commit the judiciary to an extension.

(b) If the judiciary exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed \_\_\_\_\_ (months) (years).

(end)

### 4. Incorporation of Department of Labor Wage Rate Determination

*(If the estimated cost is over \$2,500, attach the current applicable Department of Labor wage rate determination.)*

## SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the Contracting Officer has indicated are applicable, are incorporated in this solicitation:

X Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>.

(end)

### Solicitation Provisions Incorporated by Reference

\_\_\_ Provision 2-70            Site Visit (JAN 2003)  
\_\_\_ Provision 2-85A        Evaluation Inclusive of Options (JAN 2003)  
\_\_\_ Provision 3-135       Single or Multiple Awards (JAN 2003)

### Additional Solicitation Provisions

X Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a **Firm Fixed Price** type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

(end)

X Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) **Definitions.**

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording

requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) **Taxpayer Identification Number (TIN):** \_\_\_\_\_

- ☐ TIN has been applied for.
- ☐ TIN is not required, because:
  - ☐ Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
  - ☐ Offeror is an agency or instrumentality of a foreign government;
  - ☐ Offeror is an agency or instrumentality of the federal government.

(e) **Type of organization:**

- ☐ sole proprietorship;
- ☐ partnership;
- ☐ corporate entity (not tax-exempt);
- ☐ corporate entity (tax-exempt);
- ☐ government entity (federal, state or local);
- ☐ foreign government;
- ☐ international organization per 26 CFR 1.6049-4;
- ☐ other \_\_\_\_\_.

(f) **Contractor representations.**

The offeror represents as part of its offer that it is ☐ , is not, ☐ 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- ☐ Women Owned Business
- ☐ Minority Owned Business (If selected, then one sub-type is required)
  - ☐ Black American
  - ☐ Hispanic American
  - ☐ Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
  - ☐ Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
  - ☐ Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
  - ☐ Individual/concern, other than one of the preceding.

(end)



"REGISTER OF WAGE DETERMINATIONS UNDER  
THE SERVICE CONTRACT ACT  
By direction of the Secretary of Labor

U.S. DEPARTMENT OF LABOR  
EMPLOYMENT STANDARDS ADMINISTRATION  
WAGE AND HOUR DIVISION  
WASHINGTON D.C. 20210

Daniel W. Simms                      Division of  
Director                              Wage Determinations

Wage Determination No.: 2015-5191  
Revision No.: 12  
Date Of Last Revision: 12/21/2020

Note: Under Executive Order (EO) 13658 an hourly minimum wage of \$10.95 for calendar year 2021 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2015. If this contract is covered by the EO the contractor must pay all workers in any classification listed on this wage determination at least \$10.95 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in calendar year 2021. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

State: Louisiana

Area: Louisiana Parishes of Bossier Caddo De Soto Webster

**\*\*Fringe Benefits Required Follow the Occupational Listing\*\***

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		14.20
01012 - Accounting Clerk II		15.94
01013 - Accounting Clerk III		17.84
01020 - Administrative Assistant		19.06
01035 - Court Reporter		23.28
01041 - Customer Service Representative I		12.73
01042 - Customer Service Representative II		14.31
01043 - Customer Service Representative III		15.61
01051 - Data Entry Operator I		12.78
01052 - Data Entry Operator II		13.94
01060 - Dispatcher Motor Vehicle		17.86
01070 - Document Preparation Clerk		13.59
01090 - Duplicating Machine Operator		13.59
01111 - General Clerk I		11.69
01112 - General Clerk II		12.75

09040 - Furniture Handler	12.97
09080 - Furniture Refinisher	20.93
09090 - Furniture Refinisher Helper	15.71
09110 - Furniture Repairer Minor	18.46
09130 - Upholsterer	20.93
11000 - General Services And Support Occupations	
11030 - Cleaner Vehicles	9.60
11060 - Elevator Operator	9.53
11090 - Gardener	17.60
11122 - Housekeeping Aide	9.53
11150 - Janitor	9.53
11210 - Laborer Grounds Maintenance	13.26
11240 - Maid or Houseman	9.48
11260 - Pruner	11.74
11270 - Tractor Operator	16.12
11330 - Trail Maintenance Worker	13.26
11360 - Window Cleaner	10.80
12000 - Health Occupations	
12010 - Ambulance Driver	17.07
12011 - Breath Alcohol Technician	17.92
12012 - Certified Occupational Therapist Assistant	27.49
12015 - Certified Physical Therapist Assistant	28.21
12020 - Dental Assistant	16.11
12025 - Dental Hygienist	31.06
12030 - EKG Technician	24.24
12035 - Electroneurodiagnostic Technologist	24.24
12040 - Emergency Medical Technician	17.07
12071 - Licensed Practical Nurse I	16.02
12072 - Licensed Practical Nurse II	17.92
12073 - Licensed Practical Nurse III	19.98
12100 - Medical Assistant	13.16
12130 - Medical Laboratory Technician	16.87
12160 - Medical Record Clerk	15.72
12190 - Medical Record Technician	18.10
12195 - Medical Transcriptionist	16.62
12210 - Nuclear Medicine Technologist	39.38
12221 - Nursing Assistant I	11.42
12222 - Nursing Assistant II	12.84
12223 - Nursing Assistant III	14.01
12224 - Nursing Assistant IV	15.72
12235 - Optical Dispenser	20.89
12236 - Optical Technician	15.12
12250 - Pharmacy Technician	16.81
12280 - Phlebotomist	15.08
12305 - Radiologic Technologist	23.45
12311 - Registered Nurse I	24.36
12312 - Registered Nurse II	29.80
12313 - Registered Nurse II Specialist	29.80
12314 - Registered Nurse III	36.05
12315 - Registered Nurse III Anesthetist	36.05

15086 - Maintenance Test Pilot Rotary Wing	42.14
15088 - Non-Maintenance Test/Co-Pilot	42.14
15090 - Technical Instructor	18.38
15095 - Technical Instructor/Course Developer	22.48
15110 - Test Proctor	14.83
15120 - Tutor	14.83
16000 - Laundry Dry-Cleaning Pressing And Related Occupations	
16010 - Assembler	9.93
16030 - Counter Attendant	9.93
16040 - Dry Cleaner	11.75
16070 - Finisher Flatwork Machine	9.93
16090 - Presser Hand	9.93
16110 - Presser Machine Drycleaning	9.93
16130 - Presser Machine Shirts	9.93
16160 - Presser Machine Wearing Apparel Laundry	9.93
16190 - Sewing Machine Operator	12.45
16220 - Tailor	13.12
16250 - Washer Machine	10.49
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	22.89
19040 - Tool And Die Maker	28.12
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	17.24
21030 - Material Coordinator	25.02
21040 - Material Expediter	25.02
21050 - Material Handling Laborer	12.16
21071 - Order Filler	11.51
21080 - Production Line Worker (Food Processing)	17.24
21110 - Shipping Packer	14.20
21130 - Shipping/Receiving Clerk	14.20
21140 - Store Worker I	11.99
21150 - Stock Clerk	17.06
21210 - Tools And Parts Attendant	17.24
21410 - Warehouse Specialist	17.24
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	30.47
23019 - Aircraft Logs and Records Technician	24.12
23021 - Aircraft Mechanic I	28.96
23022 - Aircraft Mechanic II	30.47
23023 - Aircraft Mechanic III	31.99
23040 - Aircraft Mechanic Helper	20.53
23050 - Aircraft Painter	27.35
23060 - Aircraft Servicer	24.12
23070 - Aircraft Survival Flight Equipment Technician	27.35
23080 - Aircraft Worker	25.80
23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	25.80
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	28.96
23110 - Appliance Mechanic	22.89

23965 - Well Driller	24.23
23970 - Woodcraft Worker	24.23
23980 - Woodworker	18.76
24000 - Personal Needs Occupations	
24550 - Case Manager	14.53
24570 - Child Care Attendant	9.49
24580 - Child Care Center Clerk	13.02
24610 - Chore Aide	8.99
24620 - Family Readiness And Support Services Coordinator	14.53
24630 - Homemaker	14.53
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	24.23
25040 - Sewage Plant Operator	19.88
25070 - Stationary Engineer	24.23
25190 - Ventilation Equipment Tender	17.18
25210 - Water Treatment Plant Operator	19.87
27000 - Protective Service Occupations	
27004 - Alarm Monitor	20.02
27007 - Baggage Inspector	12.18
27008 - Corrections Officer	20.42
27010 - Court Security Officer	19.88
27030 - Detection Dog Handler	14.12
27040 - Detention Officer	20.42
27070 - Firefighter	19.33
27101 - Guard I	12.18
27102 - Guard II	14.12
27131 - Police Officer I	21.06
27132 - Police Officer II	23.40
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	12.49
28042 - Carnival Equipment Repairer	13.64
28043 - Carnival Worker	9.07
28210 - Gate Attendant/Gate Tender	15.75
28310 - Lifeguard	12.87
28350 - Park Attendant (Aide)	17.63
28510 - Recreation Aide/Health Facility Attendant	12.86
28515 - Recreation Specialist	21.83
28630 - Sports Official	14.03
28690 - Swimming Pool Operator	15.70
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	22.18
29020 - Hatch Tender	22.18
29030 - Line Handler	22.18
29041 - Stevedore I	20.73
29042 - Stevedore II	23.51
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist Center (HFO) (see 2)	39.89
30011 - Air Traffic Control Specialist Station (HFO) (see 2)	27.50
30012 - Air Traffic Control Specialist Terminal (HFO) (see 2)	30.29

30021 - Archeological Technician I	17.64
30022 - Archeological Technician II	19.73
30023 - Archeological Technician III	24.44
30030 - Cartographic Technician	24.44
30040 - Civil Engineering Technician	26.85
30051 - Cryogenic Technician I	25.72
30052 - Cryogenic Technician II	28.40
30061 - Drafter/CAD Operator I	17.64
30062 - Drafter/CAD Operator II	19.73
30063 - Drafter/CAD Operator III	22.00
30064 - Drafter/CAD Operator IV	27.08
30081 - Engineering Technician I	14.86
30082 - Engineering Technician II	19.06
30083 - Engineering Technician III	21.32
30084 - Engineering Technician IV	26.42
30085 - Engineering Technician V	32.32
30086 - Engineering Technician VI	38.24
30090 - Environmental Technician	25.16
30095 - Evidence Control Specialist	23.22
30210 - Laboratory Technician	26.74
30221 - Latent Fingerprint Technician I	25.72
30222 - Latent Fingerprint Technician II	28.40
30240 - Mathematical Technician	24.44
30361 - Paralegal/Legal Assistant I	18.85
30362 - Paralegal/Legal Assistant II	23.34
30363 - Paralegal/Legal Assistant III	28.56
30364 - Paralegal/Legal Assistant IV	34.55
30375 - Petroleum Supply Specialist	28.40
30390 - Photo-Optics Technician	24.44
30395 - Radiation Control Technician	28.40
30461 - Technical Writer I	24.44
30462 - Technical Writer II	31.19
30463 - Technical Writer III	37.52
30491 - Unexploded Ordnance (UXO) Technician I	25.35
30492 - Unexploded Ordnance (UXO) Technician II	30.67
30493 - Unexploded Ordnance (UXO) Technician III	36.76
30494 - Unexploded (UXO) Safety Escort	25.35
30495 - Unexploded (UXO) Sweep Personnel	25.35
30501 - Weather Forecaster I	27.08
30502 - Weather Forecaster II	32.94
30620 - Weather Observer Combined Upper Air Or Surface Programs	(see 2) 22.00
30621 - Weather Observer Senior	(see 2) 24.44
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	30.67
31020 - Bus Aide	12.18
31030 - Bus Driver	17.40
31043 - Driver Courier	12.78
31260 - Parking and Lot Attendant	9.07
31290 - Shuttle Bus Driver	13.94

23120 - Bicycle Repairer	18.76
23125 - Cable Splicer	29.62
23130 - Carpenter Maintenance	19.00
23140 - Carpet Layer	21.59
23160 - Electrician Maintenance	25.39
23181 - Electronics Technician Maintenance I	24.10
23182 - Electronics Technician Maintenance II	25.55
23183 - Electronics Technician Maintenance III	27.05
23260 - Fabric Worker	20.18
23290 - Fire Alarm System Mechanic	21.23
23310 - Fire Extinguisher Repairer	18.76
23311 - Fuel Distribution System Mechanic	24.23
23312 - Fuel Distribution System Operator	18.76
23370 - General Maintenance Worker	17.08
23380 - Ground Support Equipment Mechanic	28.96
23381 - Ground Support Equipment Servicer	24.12
23382 - Ground Support Equipment Worker	25.80
23391 - Gunsmith I	18.76
23392 - Gunsmith II	21.59
23393 - Gunsmith III	24.23
23410 - Heating Ventilation And Air-Conditioning Mechanic	24.35
23411 - Heating Ventilation And Air Contidioning Mechanic (Research Facility)	25.62
23430 - Heavy Equipment Mechanic	22.51
23440 - Heavy Equipment Operator	21.09
23460 - Instrument Mechanic	24.23
23465 - Laboratory/Shelter Mechanic	22.89
23470 - Laborer	12.16
23510 - Locksmith	22.89
23530 - Machinery Maintenance Mechanic	28.00
23550 - Machinist Maintenance	22.28
23580 - Maintenance Trades Helper	15.27
23591 - Metrology Technician I	24.23
23592 - Metrology Technician II	25.49
23593 - Metrology Technician III	26.77
23640 - Millwright	25.17
23710 - Office Appliance Repairer	18.11
23760 - Painter Maintenance	18.14
23790 - Pipefitter Maintenance	25.81
23810 - Plumber Maintenance	24.38
23820 - Pneudraulic Systems Mechanic	24.23
23850 - Rigger	23.84
23870 - Scale Mechanic	21.59
23890 - Sheet-Metal Worker Maintenance	25.52
23910 - Small Engine Mechanic	19.73
23931 - Telecommunications Mechanic I	25.23
23932 - Telecommunications Mechanic II	26.55
23950 - Telephone Lineman	23.72
23960 - Welder Combination Maintenance	20.58

12316 - Registered Nurse IV	43.21
12317 - Scheduler (Drug and Alcohol Testing)	22.20
12320 - Substance Abuse Treatment Counselor	21.54
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	20.23
13012 - Exhibits Specialist II	25.05
13013 - Exhibits Specialist III	30.65
13041 - Illustrator I	20.23
13042 - Illustrator II	25.05
13043 - Illustrator III	30.65
13047 - Librarian	27.75
13050 - Library Aide/Clerk	15.86
13054 - Library Information Technology Systems Administrator	25.05
13058 - Library Technician	15.29
13061 - Media Specialist I	18.08
13062 - Media Specialist II	20.23
13063 - Media Specialist III	22.55
13071 - Photographer I	17.90
13072 - Photographer II	20.01
13073 - Photographer III	25.05
13074 - Photographer IV	30.35
13075 - Photographer V	36.71
13090 - Technical Order Library Clerk	19.04
13110 - Video Teleconference Technician	20.61
14000 - Information Technology Occupations	
14041 - Computer Operator I	16.46
14042 - Computer Operator II	18.42
14043 - Computer Operator III	20.53
14044 - Computer Operator IV	22.81
14045 - Computer Operator V	25.15
14071 - Computer Programmer I	(see 1) 20.78
14072 - Computer Programmer II	(see 1) 25.74
14073 - Computer Programmer III	(see 1)
14074 - Computer Programmer IV	(see 1)
14101 - Computer Systems Analyst I	(see 1)
14102 - Computer Systems Analyst II	(see 1)
14103 - Computer Systems Analyst III	(see 1)
14150 - Peripheral Equipment Operator	16.46
14160 - Personal Computer Support Technician	23.14
14170 - System Support Specialist	23.14
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	29.06
15020 - Aircrew Training Devices Instructor (Rated)	35.34
15030 - Air Crew Training Devices Instructor (Pilot)	42.37
15050 - Computer Based Training Specialist / Instructor	29.06
15060 - Educational Technologist	26.22
15070 - Flight Instructor (Pilot)	42.37
15080 - Graphic Artist	18.90
15085 - Maintenance Test Pilot Fixed Jet/Prop	42.14

01113 - General Clerk III	14.32
01120 - Housing Referral Assistant	18.64
01141 - Messenger Courier	11.54
01191 - Order Clerk I	13.92
01192 - Order Clerk II	15.18
01261 - Personnel Assistant (Employment) I	15.63
01262 - Personnel Assistant (Employment) II	17.49
01263 - Personnel Assistant (Employment) III	19.49
01270 - Production Control Clerk	25.02
01290 - Rental Clerk	11.61
01300 - Scheduler Maintenance	14.95
01311 - Secretary I	14.95
01312 - Secretary II	16.73
01313 - Secretary III	18.64
01320 - Service Order Dispatcher	15.88
01410 - Supply Technician	19.06
01420 - Survey Worker	13.89
01460 - Switchboard Operator/Receptionist	12.96
01531 - Travel Clerk I	14.59
01532 - Travel Clerk II	15.63
01533 - Travel Clerk III	16.42
01611 - Word Processor I	13.43
01612 - Word Processor II	15.15
01613 - Word Processor III	16.86
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer Fiberglass	20.91
05010 - Automotive Electrician	19.87
05040 - Automotive Glass Installer	18.15
05070 - Automotive Worker	18.15
05110 - Mobile Equipment Servicer	16.31
05130 - Motor Equipment Metal Mechanic	20.91
05160 - Motor Equipment Metal Worker	18.15
05190 - Motor Vehicle Mechanic	20.91
05220 - Motor Vehicle Mechanic Helper	15.27
05250 - Motor Vehicle Upholstery Worker	17.57
05280 - Motor Vehicle Wrecker	18.15
05310 - Painter Automotive	19.87
05340 - Radiator Repair Specialist	18.15
05370 - Tire Repairer	14.33
05400 - Transmission Repair Specialist	20.91
07000 - Food Preparation And Service Occupations	
07010 - Baker	11.52
07041 - Cook I	11.05
07042 - Cook II	12.72
07070 - Dishwasher	9.06
07130 - Food Service Worker	9.08
07210 - Meat Cutter	13.63
07260 - Waiter/Waitress	8.82
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	20.93



31310 - Taxi Driver	10.10
31361 - Truckdriver Light	13.94
31362 - Truckdriver Medium	15.99
31363 - Truckdriver Heavy	19.27
31364 - Truckdriver Tractor-Trailer	19.27
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	14.95
99030 - Cashier	9.33
99050 - Desk Clerk	9.97
99095 - Embalmer	24.58
99130 - Flight Follower	25.35
99251 - Laboratory Animal Caretaker I	11.99
99252 - Laboratory Animal Caretaker II	13.09
99260 - Marketing Analyst	25.59
99310 - Mortician	24.58
99410 - Pest Controller	14.72
99510 - Photofinishing Worker	13.32
99710 - Recycling Laborer	14.50
99711 - Recycling Specialist	17.56
99730 - Refuse Collector	12.84
99810 - Sales Clerk	12.21
99820 - School Crossing Guard	13.56
99830 - Survey Party Chief	21.56
99831 - Surveying Aide	13.20
99832 - Surveying Technician	18.10
99840 - Vending Machine Attendant	12.31
99841 - Vending Machine Repairer	15.21
99842 - Vending Machine Repairer Helper	12.31

---

Note: Executive Order (EO) 13706 Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2017. If this contract is covered by the EO the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness injury or other health-related needs including preventive care; to assist a family member (or person who is like family to the employee) who is ill injured or has other health-related needs including preventive care; or for reasons resulting from or to assist a family member (or person who is like family to the employee) who is the victim of domestic violence sexual assault or stalking. Additional information on contractor requirements and worker protections

under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

**ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:**

**HEALTH & WELFARE:** \$4.54 per hour up to 40 hours per week or \$181.60 per week or \$786.93 per month

**HEALTH & WELFARE EO 13706:** \$4.22 per hour up to 40 hours per week or \$168.80 per week or \$731.47 per month\*

\*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706 Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

**VACATION:** 2 weeks paid vacation after 1 year of service with a contractor or successor 3 weeks after 8 years and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor wherever employed and with the predecessor contractors in the performance of similar work at the same Federal facility. (See 29 CFR 4.173)

**HOLIDAYS:** A minimum of ten paid holidays per year: New Year's Day Martin Luther King Jr.'s Birthday Washington's Birthday Memorial Day Independence Day Labor Day Columbus Day Veterans' Day Thanksgiving Day and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

**THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:**

1) **COMPUTER EMPLOYEES:** Under the SCA at section 8(b) this wage determination does not apply to any employee who individually qualifies as a bona fide executive administrative or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate

not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition because this wage determination may not list a wage rate for some or all occupations within those job families if the survey

data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

Additionally because job titles vary widely and change quickly in the computer industry job titles are not determinative of the application of the computer professional exemption. Therefore the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

(1) The application of systems analysis techniques and procedures including consulting with users to determine hardware software or system functional specifications;

(2) The design development documentation analysis creation testing or modification of computer systems or programs including prototypes based on and related to user or system design specifications;

(3) The design documentation testing creation or modification of computer programs related to machine operating systems; or

(4). A combination of the aforementioned duties the performance of which requires the same level of skills. (29 C.F.R. 541.400).

2) **AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY:** If you work at night as part of a regular tour of duty you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime

(i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* HAZARDOUS PAY DIFFERENTIAL \*\***

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance explosives and incendiary materials. This includes work such as screening blending dying mixing and pressing of sensitive ordnance explosives and pyrotechnic compositions such as lead azide black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization modification renovation demolition and maintenance operations on sensitive ordnance explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with or in close proximity to ordnance (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands face or arms of the employee engaged in the operation irritation of the skin minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving unloading storage and hauling of ordnance explosive and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance explosives and incendiary material differential pay.

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract by the employer by the state or local law etc.) the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition where uniform cleaning and maintenance is made the responsibility of the employee all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However in those instances where the uniforms furnished are made of "wash and wear" materials may be routinely washed and dried with other personal garments and do not require any special treatment such as dry cleaning daily washing or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract by the contractor by law or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS \*\***

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations" Fifth Edition (Revision 1) dated September 2015 unless otherwise indicated.

**\*\* REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE Standard Form 1444 (SF-1444) \*\***

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e. the work to be performed is not performed by any classification listed in the wage determination) be classified by the contractor so as to provide a reasonable relationship (i.e. appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR

4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification wage rate and/or fringe benefits which shall be paid to all employees performing in the classification from the first day

of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award the contractor prepares a written report listing in order the proposed classification title(s) a Federal grade equivalency (FGE) for each proposed classification(s) job description(s) and rationale for proposed wage rate(s) including information regarding the agreement or disagreement of the authorized representative of the employees involved or where there is no authorized representative the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action together with the agency's recommendations and pertinent information including the position of the contractor and the employees to the U.S. Department of Labor Wage and Hour Division for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt the Wage and Hour Division approves modifies or disapproves the action via transmittal to the agency contracting officer or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember it is not the job title but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split combine or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."