

UNITED STATES BANKRUPTCY COURT

WESTERN DISTRICT OF LOUISIANA

ALL PROCEEDINGS IN THIS ADVERSARY DOCKET MUST BE IDENTIFIED BY BOTH
ADVERSARY NUMBER AND BANKRUPTCY CASE NUMBER

Debtor(s) : _____) **Case Number :** _____
 _____)
 _____) **Chapter No:** _____
Plaintiff(s) : _____) **Adversary Case Number :** _____
 _____)
vs. _____)
Defendant(s) : _____)
 _____)

SUMMONS AND NOTICE OF PRETRIAL CONFERENCE IN AN ADVERSARY PROCEEDING

YOU ARE SUMMONED and required to file a motion or answer to the complaint which is attached to this summons with the clerk of the bankruptcy court within 30 days after the date of issuance of this summons, except that the United States and its offices and agencies shall file a motion or answer to the complaint within 35 days.

Address of Clerk	
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At the same time, you must also serve a copy of the motion or answer upon the plaintiff's attorney.

Name & Address of Plaintiff's Attorney	
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If you make a motion, your time to answer is governed by Fed. R. Bankr. P. 7012.

YOU ARE NOTIFIED that a pretrial conference of the proceeding commenced by the filing of the complaint will be held at the following time and place.

Address:	ROOM	
	DATE & TIME	

IF YOU FAIL TO RESPOND TO THIS SUMMONS, YOUR FAILURE WILL BE DEEMED TO BE YOUR CONSENT TO ENTRY OF A JUDGMENT BY THE BANKRUPTCY COURT AND JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF DEMANDED IN THE COMPLAINT.

Edward Takara, Clerk of the Bankruptcy Court

Date: _____

By: _____
DEPUTY CLERK

CERTIFICATE OF SERVICE

Adversary Case Number : _____

I, _____, certify that I am, and at all times during the service of process was, not less than 18 years of
(name)
age and not a party to the matter concerning which service of process was made. I further certify that the service of this summons and a copy
of the complaint was made _____ by :
(date)

- ☐ Mail Service: Regular, first class United States mail, postage fully pre-paid, addressed to:
- ☐ Personal Service: By leaving the process with defendant or with an officer or agent of defendant at:
- ☐ Residence Service: By leaving the process with the following adult at:
- ☐ Certified Mail Service on an Insured Depository Institution: By sending the process by certified mail addressed to the following officer of the defendant at:
- ☐ Publication: The defendant was served as follows: [Describe briefly]
- ☐ State Law: The defendant was served pursuant to the laws of the State of _____,
as follows: [Describe briefly] (name of state)

Under penalty of perjury, I declare that the foregoing is true and correct.

Date

Signature

Print Name		
Business Address		
City	State	Zip