

UNITED STATES BANKRUPTCY COURT  
Western District of Louisiana  
Shreveport Division

In re:  
Debtor(s):

Chapter: 13

Case Number:

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**MOTION--APPLICATION TO PAY FILING FEE IN INSTALLMENTS**

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1. I / We the Debtor(s) in the above captioned Chapter 13 Bankruptcy hereby attest that I / We have been informed by undersigned bankruptcy attorney of the following:
- (A) That a Chapter 13 case cannot proceed without the filing fee being paid, and the filing fee is presently \$\_\_\_\_\_.
  - (B) That under Federal Rules of Bankruptcy Procedure, Rule 1006 and 28 U.S.C. §1930(a) it is possible that the filing fees may be paid in installments.
  - (C) A legal requirement to be permitted to pay the filing fees in installments is that the debtor(s) must submit a signed application stating that the debtor(s) is unable to pay the filing fee except in installments.
  - (D) I / We understand that in the Shreveport Division of the United States Bankruptcy Court for the Western District of Louisiana the Chapter 13 filing fee installments must be made in two (2) installments, the first installment must be made on the date the Petition is filed (date case begins) and the second and final installment must be made within 30 days of the date the case begins.
  - (E) I / We understand that until the filing fee is paid in full that I / We will not make any additional payment or transfer any additional property to an attorney or any other person for services in connection with this case.
  - (F) I / We understand that if the second and final installment is not made within fourteen (14) days of the date same is due that my bankruptcy case will be dismissed , without prejudice, and that if all unpaid filing fees are not paid by the date the dismissal order is final and executory ( within 14 days of the entry of the dismissal order) that the court **will not consider any motion to reinstate the case.**
  - (G) I / We understand that if this case is dismissed for failure to pay the filing fee that I / We cannot file another bankruptcy case in the Western District of Louisiana until the unpaid filing fee in this case are paid in full and that I /We will not be allowed to request that the filing fee be paid in installments in any future bankruptcy I / We may file in the Western District of Louisiana.
  - (H) I / We understand that my / our Chapter 13 Plan of Repayment must be filed within 14 days of the date the case begins and that regular monthly Plan payments by debtor(s) to the Trustee and Creditors must begin no later than 30 days after date the case begins.

2. Understanding and attesting to all of those representations made in Paragraph 1. above , I / We the Debtor(s) hereby represent and attest to the Court that I / We am / are unable on the date this case begins to pay the filing fee set forth in Paragraph 1. (A) above.

3. Subject to those representations made in Paragraph 1. above, I / We request the authority to pay those filing fees set forth in Paragraph 1. (A) in two (2) installments:

\$\_\_\_\_\_ Paid to Clerk of Court on the Date the Petition is filed;

\$\_\_\_\_\_ to be Paid to Clerk of Court on or before 30 days from the date the petition is filed.

Total: \$\_\_\_\_\_

**Wherefore Debtor(s) Pray** that the court consider all allegations, representations and attestations set forth above to be true and correct and the Debtor(s) be allowed to pay the petition filing fee in the installments set forth in Paragraph 3. above.

/s/ \_\_\_\_\_  
**Debtor:**

\_\_\_\_\_  
**Date Signed**

/s/ \_\_\_\_\_  
**Joint Debtor:**

\_\_\_\_\_  
**Date Signed**

**DATE SIGNED BY ATTORNEY:** \_\_\_\_\_

**BY:** /s/ \_\_\_\_\_